

Building & Land Use Committee
Notes from Thursday Feb 22nd, 2011 meeting

Attendees:

Wendy Crawford, Lisa Kelleher, Rob McCready, Sherry Giles, Vivek Bakshi, John Hidemma, Victor Dirisio, Brendan Conway, John Keenan, Valerie Upfold.

Building Access issue: Lisa Cain was unable to get into the building because doors had been locked by janitorial staff. In future, we will publish Sherry's cell number on the meeting invitations, which she will monitor during the meeting to avoid this happening again.

1. Voting Procedures Review - Vivek

Review of procedures draft for committee including:

- number of voting persons will be the current list of members
- members must be willing to attend up to 10 meetings in the school year – or once per month
- members cannot miss 3 consecutive meetings or they may lose their voting rights and be replaced by a new similar parent representative
- teachers and daycare are voting members, principal does not have a vote
- Notice of meetings: 10 days notice required
- A unanimous vote result is achieved by 80% agreement
- On signing an MOU – majority agreed that a general meeting would be held for the parent population from which a majority vote to support the MOU in order for it to be signed by committee on behalf of the parents. Majority is 51%.
- Spectrum parents on BLU committee are also voting members

2. Communication Procedures and methods- Lisa

- Website is primary route preferred, make website development the priority
 - newsletter does not work
 - hold 1 pager content for website
 - when website is launched, campaign will be required to drive parents to the site
- In the meantime get class parent reps to distribute information via personal emails
- Use BLUE paper posters and notices for reminders of key dates, 10 day notice on general meetings
- Drive to the website campaign could consist of:
 - Personal emails for class parents reps
 - Posters:
 - Starbucks & Timothy's Community boards, local daycares etc
 - Apartment Elevators – ask Parent volunteers to post in their buildings
 - Possible - TTC shroud
- Presentations at 2 Concerts/Sept BBQ, Multicultural night
- Friday night info sessions (mixed response to this idea)
- Leverage Josh Matlow, SECA, OPA
- TARGET: BBQ/Curriculum night for a MAJOR information session

Key info to communicate:

- Basic background on history and need – 1pager
- What is BLU role and purpose, how does it inform TDSB LDT
- How to get involved, council meetings, web comments, voting processes
- NEED VOLUNTEERS ON THIS

3. Davisville School Council Website - John

- Reco Wordpress.org to create a simple site with little customization
- Hosting eg: \$8 – 10 monthly – admin costs tbd – for council budget approval

Phase 1 Site content:

- Calendar of events
- Picture gallery - flickr
- Information docs:
 - a. BLU committee docs and minutes, listed by date with blurbs
 - b. Funfair

- c. Davisville School Council
- Comment Button – to gather user responses, ideas
- Login security, + public facing site
- Contact/About/FAQ

Phase 2 enrichment:

- Useful links
- Accomplishments
- Ability to subscribe to distribution lists for an issue, or event

Next meeting Tuesday April 5th - 6:45 – 8:45pm

TLC Meeting room, 3rd floor (to be confirmed)

(Note: Janitorial staff will unlock the front door to the school for 30 mins only. If you arrive outside this window and door is locked, call Sherry's cell phone: 416-428-9302, someone will come down to let you in.)

Objectives:

- Pass Building and Land Use committee protocol
- Review phase 1 website platform selection & design progress
- Continue brainstorming to identify & document:
 - issues/concerns
 - opportunities
 - student & community needs
 - vision

Agenda:

1. Motion: Building & Land use protocol, led by Viv/Rob
2. Review of Davisville School Council website, led by John/Rob
3. Brainstorming session, led by Wendy/Lisa

Action items:

Wendy: Provide Viv with list of committee members and who they represent

Viv: Finalize and circulate via email Building and Land use protocol document

John (Keenan): Discussion at next Spectrum council meeting: how Spectrum parent council will work with Davisville parent council after the move

All: Provide website content to John

John/Rob: Use input provided & additional content to select platform and determine phase 1 design